Checklist for applicants for Starting Grant

The application form consists of the following:

1. **Cover sheet**
   Include your personal information (name, surname, title(s), date of birth, email address, and phone number), the title of your project, your current workplace, and the name of the institution where you intend to establish your research group.

2. **Abstract**
   A brief summary of your project (max. 1,000 characters)

3. **Scientific project proposal**
   A presentation of your scientific project in the field of organic, bioorganic, or medicinal chemistry written in English. The proposal should include the project's objectives, the current state of knowledge, a detailed plan of the proposed approach to achieving the objectives, an explanation of how the project significantly advances the boundaries of knowledge and what the associated risks are, as well as a description of the host institution where the project will be carried out.

   Format: Maximum length: 5 pages, 14,400 characters including spaces; font: Calibri, size 11. Any layout of graphic schemes is allowed (they are not included in the character count). A list of relevant references should be provided separately at the end as an appendix (not included in the character count).

4. **Structured CV**
   Your structured CV in English should include:
   a. Information about your Master's thesis and PhD dissertation, including the month and year of defense, the title, the name and affiliation of your supervisor, and a brief summary (approx. three sentences) of each thesis.
   b. A complete list of your publications and, if applicable, other outputs of your scientific work.
   c. Details of any research stay(s) abroad.
   d. Information about your professional experience.

5. **Research group**
   Information about the members of your research team, or a description of the main positions (both filled and unfilled) if specific team members are not yet known at the time of submission.

6. **Confirmation from the Host Institution**
   A letter from the statutory representative of the host institution confirming:
   a. The status of the principal investigator's independent group (within the organizational structure of the institution).
   b. The institution's commitment to co-fund the Experientia Foundation starting grant with CZK 0.8 million per year (in accordance with Article III.1 of the Agreement).
   c. Agreement to provide laboratory space suitable for the size of the research team, including necessary equipment, access to the institution's instrumentation facilities, and other required premises if the starting grant is awarded.

7. **Project Budget**
   An outline of the expected financial costs for the entire project period. A template of the interactive budget form is available on the website in the "Downloads" section.

Please compile all seven parts of the application, in the order listed above, into a single PDF file and email it to experientia@experientia.cz by **15 February**.

8. **Letters of Recommendation**
   Two letters of recommendation attesting to your academic profile are an integral part of the application. Ideally, they should come from two different institutions and, where possible, from different countries. The letters must be sent directly by your supervisors to the Experientia Foundation at experientia@experientia.cz by the same deadline as your application submission, **15 February**.