

Sample Letter of Invitation

Mandatory attachment to the application for Experientia Foundation
Postdoctoral Award for Research Stay Abroad

Dear Experientia Grant Committee,

I would like to support the application of Dr *(name, surname)* for the Experientia Postdoctoral Fellowship. Hereby, I declare that I invite Dr *(name, surname)* to my research group *(research group name)* at *(university name)* in *(state)*, *(country)*, for a 12-month research stay, starting in *(month and year)*.

The list of mandatory costs related to the applicant's stay, used for the proposal budget, is as follows:

- personal costs (brutto, including mandatory financial charges): *(XY currency)*
- personal costs (netto): *(XY currency)*
- liability insurance paid by the institution: *(yes/no)*
- health insurance paid by the institution: *(yes/no)*
- further specific costs typical for the given workplace/country (visa, work permit etc.):

I declare that I will support Dr *(name surname)* with laboratory space, consumables and access to all instrumentation needed for the proposed project entitled: *(project title)*.

Yours sincerely,

(name surname)